

Use the following questions to think about ways of increasing safety and security in your school. For more information, see *Mitigating Hazards in School Facilities*, <http://www.ncef.org/safeschools/index.cfm>.

Location _____ Date _____

1. Gymnasium, Fitness Center, Weight Room, or Related Facility

■ Does the facility have separate, secure entrances for school use and after-hours activities?

Yes No Not applicable Further study

Note:

■ Is user access to the rest of the school controlled?

Yes No Not applicable Further study

Note:

■ Is there a secure area for equipment, with an entry visible to users and staff?

Yes No Not applicable Further study

Note:

■ Are walls and entryways free of hiding places, such as deep niches or recesses?

Yes No Not applicable Further study

Note:

■ Can retractable partitions be fully recessed into walls and locked in place?

Yes No Not applicable Further study

Note:

■ Are basketball courts provided with safety borders that are at least 6 feet wide on the sides and 8 feet wide on the ends? Walls or protrusions at the ends of courts may require padding where borders are too narrow.

Yes No Not applicable Further study

Note:

■ If it exists, is fitness center and weight room equipment in good working order?

Yes No Not applicable Further study

Note:

■ Are bleachers safe, secure, and in good condition, free of sharp edges and splinters? Do they have guardrails, handrails, and fall-through protection as appropriate? If the bleachers are electronically controlled, are they equipped with safety features that prevent entrapment of people as they close? Are control buttons located in a position to provide the operator with a clear view around, under, and behind the bleachers?

2. Locker Rooms

■ Do the coach/instructor's offices have window walls with an unobstructed view of the locker rooms?

Yes No Not applicable Further study

Note:

■ Do the locker rooms have a solid ceiling so contraband cannot be hidden in above-ceiling spaces?

Yes No Not applicable Further study

Note:

■ Are lockers recessed in perimeter walls and adequately spaced to avoid overcrowding, or, if freestanding, limited in height to 4 feet or placed in rows perpendicular to office window walls?

- Yes No Not applicable Further study

Note:

■ Are locker room windows, fixtures, and hardware vandal- and impact-resistant?

- Yes No Not applicable Further study

Note:

■ Are mirrors shatterproof?

- Yes No Not applicable Further study

Note:

■ Are lockers of the open mesh type, making concealment of prohibited items more difficult?

- Yes No Not applicable Further study

Note:

■ Are electrical outlets protected by ground fault circuit interrupters (GFCIs) to avoid electrical shock?

- Yes No Not applicable Further study

Note:

■ If separate locker rooms are provided for visiting teams, are their doors clearly labeled "Visiting Team Lockers" and not located adjacent to those of home team locker rooms? The separation of locker room doors and clear labeling help avoid confusion and conflict.

- Yes No Not applicable Further study

Note:

■ Are lockers locked with school-owned padlocks, and does the school maintain control of and access to the locks and lockers?

- Yes No Not applicable Further study

Note:

3. Nonstructural Hazards

■ Are all heavy objects secured from falling due to student misbehavior or natural disasters?

- Yes No Not applicable Further study

Note:

■ In earthquake-prone areas, are plaster and gypsum board ceilings adequately supported and secured to structural framing?

- Yes No Not applicable Further study

Note:

■ In earthquake-prone areas, are suspended lighting fixtures, suspended ceiling systems braced and provided with safety wires?

- Lighting fixtures, ceiling systems, and other overhead components or objects should be mounted to minimize the likelihood that they will fall and injure building occupants.
- Lay-in fluorescent lights should be supported independent of the ceiling grid. Spot lights and track lights should be securely attached to the structure.

- Yes No Not applicable Further study

Note:

Additional notes and comments:
