

Use the following questions to think about ways of increasing safety and security in your school. For more information, see *Mitigating Hazards in School Facilities*, <http://www.ncef.org/safeschools/index.cfm>.

Location _____ Date _____

■ Are entry doors to food services and student commons areas large enough to prevent bottle-necking and student conflict?

Yes No Not applicable Further study

Note:

■ Do food services and student commons areas have separate entrances and exits into adjacent corridors or walkways to reduce conflict?

Yes No Not applicable Further study

Note:

■ Are food services and student commons areas well lit, with no shadowy or dark or hidden areas?

Yes No Not applicable Further study

Note:

■ Are food services and student commons areas' acoustics designed to keep noise levels low? Low noise levels reduce occupant stress and the incidence of misbehavior.

Yes No Not applicable Further study

Note:

■ Is there a clear view of the entire dining area and serving line from a controlled entry point?

Yes No Not applicable Further study

Note:

■ Is there sufficient circulation space between and around table areas and serving lines?

Yes No Not applicable Further study

Note:

■ Can the kitchen and serving areas be secured during and after school hours?

Yes No Not applicable Further study

Note:

■ Are food services or students commons areas that are used after school designed to prevent unauthorized access further into the building?

Yes No Not applicable Further study

Note:

■ Are kitchen evacuation plans posted and readily visible, along with "Helping a Choking Victim" and hand-washing instructions?

Yes No Not applicable Further study

Note:

■ Are walk-in coolers, if accessible to students, able to be secured when not directly supervised? Is there is a door release inside the cooler and a distress button that allows an occupant to call for help, and is the door release is fully operational?

Yes No Not applicable Further study

Note:

