

Use the following questions to think about ways of increasing safety and security in your school. For more information, see *Mitigating Hazards in School Facilities*, <http://www.ncef.org/safeschools/index.cfm>.

Location _____ Date _____

■ Are all rooms containing mechanical, electrical, communications, water, fire, security, and other critical equipment identified by number or simply as "Equipment Room" to provide less information to intruders? Check with local emergency responders to ensure they are comfortable with this kind of unspecific designation.

Yes No Not applicable Further study

Note:

■ Are doors to these rooms made of metal or solid wood, with concealed hinges, pick plates, high quality deadbolt locks, and high security strike plates?

Yes No Not applicable Further study

Note:

■ Are fire doors tight fitting and in good operational condition?

Yes No Not applicable Further study

Note:

■ Are chemical storage areas labeled with appropriate NFPA hazard diagrams?

Yes No Not applicable Further study

Note:

■ Are custodial closets containing cleaning solvents or other potentially toxic materials, potentially hazardous tools, or master keys, able to be securely locked?

Yes No Not applicable Further study

Note:

■ Are there openings in walls, floors, ceilings, or above-ceiling spaces that would contribute to the spread of fire or smoke from custodial or equipment rooms to other rooms?

Yes No Not applicable Further study

Note:

■ Is there 18 inches of vertical clearance between sprinklers and items or equipment stored below them?

Yes No Not applicable Further study

Note:

■ Is there adequate clearance between stored materials and light fixtures or heaters?

Yes No Not applicable Further study

Note: